

# **Host Sign-up Process**

#### **Definitions**

**Host** – The owner of one or more EV chargers who is making them available to the EV community through the BlossomEV platform.

**Guest** – The EV driver who uses a Host's EV charger that is listed on the BlossomEV platform.

### STEP 1: Sign up for a Host Membership

- The membership is free.
- The information collected here is your billing information.
- We need this to send payments to you. This **IS NOT** your listing information.
- All customer information is 100% confidential and secure.
- Start here: <a href="https://blossomev.com/my-account/#customer register">https://blossomev.com/my-account/#customer register</a>

## **STEP 2: Create a Listing**

- Go to your account page and find the "My Listings" tab.
- Fill in as much detail as you can, add photos and provide your charger info.
- Select your preferences for communication, charger availability, etc.
- Please provide the address of your listing. We will not share it with anyone until you have confirmed a booking.
- The email field here is for guest communications. Push notifications will be enabled following release of our mobile app during Q4-2024.
- You will have a chance to preview your listing and make final edits before submitting for approval.

After you submit your listing information, we will review your information and publish your listing. We will email you as soon as your listing is published.

### **STEP 3: Share Your Charger**

All bookings require your confirmation.

- You will receive an email notification when a guest requests to book a charging session at your listing.
- Please reply to the email to confirm or decline the reservation.
- Check your junk folder and add our <u>info@blossomev.com</u> email to your contacts.
- Once the booking is confirmed, we will provide your charger location to the guest.
- You will receive the guest's vehicle information.
- The guest can cancel up to three hours prior without penalty.
- Guests who do not show up for their booking will be charged full price.

### STEP 4: Get Paid

At the moment we will be paying out via e-transfer at the end of each month. Payments will be sent to the email address you provided during your account set up.

#### **Rates**

**Guest pays** \$.60 per kWh + a flat rate service fee of \$1.50 per session.

Host receives \$.50 per kWh

**BlossomEV receives** \$.10 per kWh + \$1.50 per session.

Average cost of electricity: \$.19 per kWh

Please note, we are adding new features all the time and we love to receive feedback from our community. You are the reason we do this and we want your input.

Sincerely,

### The BlossomEV Team

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